

## OUR PROCESS...

Our staff offers several different services in order to meet the employment needs of our consumers. We begin with an interview and evaluation process. This helps us to get to know the consumer in order to determine what type of job would be a good match for his or her preferences and skills.

At this point, an extensive job search is conducted during which our staff assists with the application and interview process. Once a position is secured, our job coaches serve as liaisons between the consumer and the business. We work to teach the necessary job skills and work related behaviors to the consumer. During this phase of the training, one of the job coach's most important responsibilities is to ensure that a system of natural supports is developed.

Follow-up support is another important component of our program. In this phase, our staff works to monitor and evaluate the consumer's progress at work. We believe that this extended support is vital to the consumer's continued success.

## OUR STAFF...

Kaye Long is a Marietta native. She has a B.S. Degree in Special Education and has worked in the field for over 20 years. Together, Kaye and her former business partner, Barbara Ross started SES in 2001. The company has grown to include a team of professional job coaches who are highly trained and work to deliver the highest quality services to our consumers.



Supported Employment Specialists receives funding from the Georgia Department of Labor as well as the Department of Human Resources. The company received certification from the Georgia Division of Mental Health, Developmental Disabilities and Addictive Diseases in 2003 and 2005..

**SUPPORTED EMPLOYMENT  
SPECIALISTS, INC.**

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**SUPPORTED  
EMPLOYMENT  
SPECIALISTS, INC.**

PROVIDING JOB RELATED  
SERVICES TO PERSONS  
WITH DISABILITIES

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## OUR MISSION...

“TO SEEK CREATIVE EMPLOYMENT OPPORTUNITIES WHICH ALLOW OUR CONSUMERS TO MAXIMIZE THEIR ABILITIES.”



## OUR SERVICES...

- Supported Employment
- Job Sampling and Matching
- Job Placement
- Job Coaching
- Community Work Evaluation
- Community Work Adjustment
- Extended Support for Workers

## OUR PROGRAM...

### CONSUMER CENTERED:

- Keeping in mind the preferences and skills of each individual
- Monitoring consumer satisfaction on a regular basis

### COLLABORATIVE:

- Working with other agencies, families and community businesses to ensure consumer success
- Establishing natural support systems in employment settings

### CREATIVE:

- Offering an experienced staff that is ready to assist consumers in reaching their employment goals
- Making appropriate modifications in the work environment in order to foster worker independence

### COMMITTED:

- Making every effort to ensure that our consumers are treated with dignity and respect
- Striving to provide quality service for every consumer

## OUR PLAN...

### FOR THE CONSUMER:

- A way to earn money
- Help to find a job
- Help to learn new job skills
- Assistance with arranging transportation
- Assistance with changes in job placement or assignment

### FOR THE EMPLOYER:

- A capable, dependable employee
- Employee trained for work at no additional cost
- Professional support and assistance provided on a continuing basis

Our caring, well-trained staff is available to serve your supported employment needs